

**MINUTES  
CITY BOARD OF EDUCATION  
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting at the Muscle Shoals Career Academy located at 321 Jim Holland Drive, Muscle Shoals, Alabama, on February 27, 2023, at approximately 6:30 p.m. The meeting followed a work session held in the same location at 5:30 p.m. The secretary called the roll with the following results:

Present: Celia Rudolph  
Marilyn Davis  
Sonya Allman  
Cory King  
Clayton Wood  
Absent: None

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, Kelli Nichols, Assistant Superintendent, and Chief School Financial Officer, Sherry Langley. Administrators present included Sheneta Smith, Wes Pounders, Jason Simmons, Britney Schneider, Diana Ritter, Kevin Davis, and Jeff Madden. Thomas Marshall, School Resource Officer, was also present.

Board President, Dr. Celia Rudolph, declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

Superintendent Holden mentioned the Muscle Shoals Performing Arts elementary and middle school students presented a Lion King, Junior performance preview at the work session held at 5:30 p.m. The performance will be presented at Muscle Shoals High School March 17-19.

A motion to approve the February 27, 2023, agenda was made by Dr. Davis and seconded by Mr. Wood. No discussion followed and the motion was subsequently approved with five yes votes.

Dr. Rudolph asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Superintendent Holden provided information to Board members on the AASB's school district snapshot report (based on 2021 data).

Dr. Rudolph proceeded with the meeting agenda.

**I. Business Action Items**

Superintendent Holden read the following resolution regarding Consent Agenda action items:

**Consent Agenda Resolution**

*For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.*

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – January 23, 2023 (Regular Meeting)*
2. *Bills & Accounts for January*
3. *January Financial Report (January bank statements have been reconciled)*
4. *Declaration of Surplus Goods*
5. *Replacement Athletic Field Turf Bid*
6. *Muscle Shoals High School Competition Cheer Team*

A motion to approve the superintendent's recommendation was made by Mr. King and seconded by Mrs. Allman. No discussion followed and the superintendent's recommendation was approved by five yes votes.

B. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Mrs. Allman and seconded by Mr. Wood. No discussion followed and the superintendent's recommendation was approved by five yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

## **II. Superintendent's Report/Academic Update/Announcements**

- Superintendent Holden thanked Dr. Conner, Mr. Madden, and the entire faculty and staff at the Muscle Shoals Career Academy for hosting the Board meeting tonight. He stated February is Career and Technical Education Month, and the Career Academy has been hard at work promoting its programs and highlighting CTE student achievement all month long. Public tours of the building were held so people could learn more about what the MSCA offers. Mrs. Dodson, career coach, did a presentation for the Board and audience during the work session. Great job to all who helped put this together.
- Congratulations to seniors Riley Davis, Trey Stoddard, and Henry Waldrop for being named National Merit Finalists. This is one of the most prestigious academic awards a high school student can achieve, and we are so proud of these students.
- Our Shoals Scholar Dollars "Student of the Year" is Abby McAfee. District administrators and teachers will have the opportunity to join Abby and her family at a banquet on April 20 honoring all of the area students of the year. We wish her luck in the next round of competition.
- There were a large number of both middle school and high school band members who made all-state and district honor band, as well as, Shoals Area Honor Band. The band programs continue to generate great pride.
- Winter sports have concluded. Congratulates to Zack Turberville for advancing to the state wrestling tournament and placing 7th in the state. The boys and girls basketball teams had a very competitive season with both teams making an appearance at Wallace State for the Northwest Regional Tournament. Spring sports are in full swing.
- Upcoming events of interest:
  - Band Music Performance Assessment, March 8-9 (Norton Auditorium)
    - Wind Ensemble, March 8, at 5:00 p.m.
    - Symphonic Band, March 9, at 11:00 a.m.
  - Miss Trojan Beauty, March 3, at 6:00 p.m.
  - Coronation, March 5, at 3:00 p.m.
  - Show Choir "The Greatest Showman" is March 21, at 5:30 and 7:30 p.m.

**Adjournment**

Dr. Rudolph asked if there was any other business to be addressed or any comments from the Board. Dr. Davis thanked Mr. Madden for hosting the meeting at MSCA tonight and thanked Dr. Schneider for the Ron Clark Academy presentation (another group of teachers will be going in October). There being no further remarks, Dr. Rudolph declared the meeting adjourned at 6:42 p.m.

Minutes approved:

Attest:

SEAL

**I. Resignation/Retirement****1. Dr. Nicole Henderson**

Teacher (SpEd/MSHS), effective 05-25-2023

**II. Other/Part-time/Special Appointments/Supplemental Assignments****1. Lynn Holt (retiree)**

- Instructional Services/teaching homebound student(s) September 26, 2022 and September 30, 2023; \$30.00/hourly, to be paid from IDEA funds and general funds

**2. Catherine O'Steen**

- Hand scoring OLSAT assessments for second through fourth grade students; \$25.00/hourly, to be paid from general funds

**3. Melanie Briley (Community Education/ Extended Day program personnel)**

- Reassigned from Program Aide systemwide to Site Lead (Highland Park), temporary position, \$20.00/hourly, to be paid from 6921 funds, effective 03-28-2023

**4. Spring Dance Clinic instruction and/or choreography, to be paid from Dance accounts**

- Lauren Keeton (\$150.00, MSMS)
- Skyler Woodard (\$150.00, MSHS)

**5. ACT Review Tutoring, Spring 2023 semester; 3 one-hour sessions each, \$100.00 per session, to be paid from ARPA Funds or general funds.**

- Tonya Moore (Retiree)
- Mary Frances Rye

**6. Beyond the Bell Tutoring, Spring 2023 semester, \$40.00, to be paid form ARPA State Reserves**

- Melanie Hester HGPS
- Sarah Wallace HGPS
- Stephanie Johnson – previously appointed but will be unable to fulfil the duties

**7. Shanna Mennes**

To oversee the operation of the concession stand for 2022-2023 basketball season. To be paid from funds generated through basketball concessions not to exceed \$100.00 per night (home games only) (replaces Rebecca Henson)

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**Information Only - Not for board action:**

**Leave Request**

- **LaVera Bates** (Child Nutrition Program Assistant) has requested to extend medical leave beyond the originally planned return date (of February 15, 2023 approved in December) and now estimates a return date of April 13, 2023 due to medical complications; return date remains flexible with medical needs
- **Doris Carter** (Custodian - MES) has requested leave February 28 through May 29, 2023, flexible with medical needs
- **Teresa Burden** (Teacher - MSCA) has requested leave March 17 through May 1, 2023, flexible with medical needs
- **Sharon Price** (Secretary/HGPS) has requested medical leave beginning April 3, through April 30, 2023; flexible with medical needs

**Kelly Services Staffing Update**

- **Shannon Butler** – Filling leave at MES (3<sup>rd</sup> grade) (filled fall teacher leave at WES)